Adobe InDesign
Artwork Setup and PDF Export Settings

Setting up artwork at 10%   1/2

STEP 1 - Create a new document

Go to **File** › **New** › **Document...**

Uncheck **Facing Pages**

Enter size at 10%

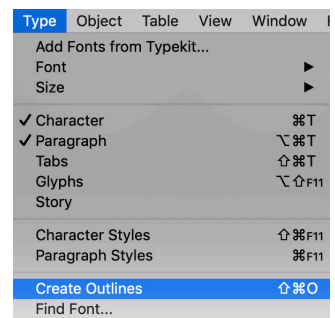Enter **0.5mm Bleed** **(5mm Bleed at 100%)**

Click **OK**
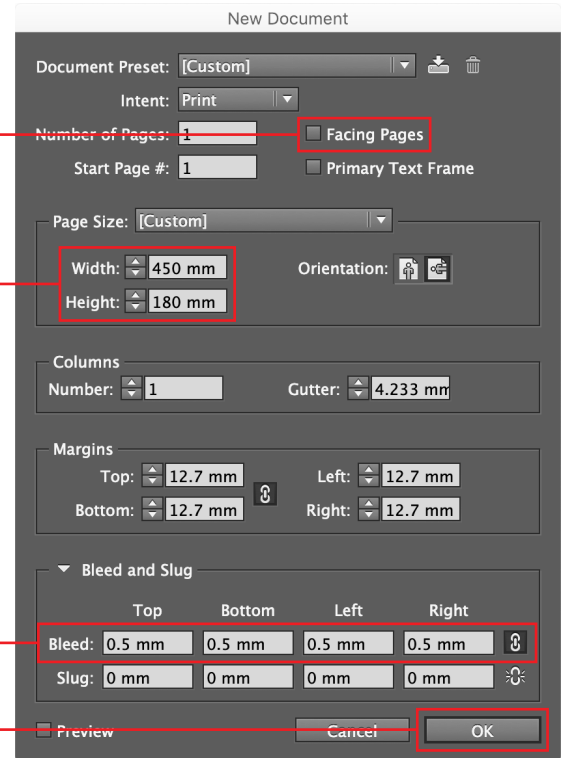
STEP 2 - DESIGN YOUR ARTWORK

STEP 3 - Outline Fonts

Select All

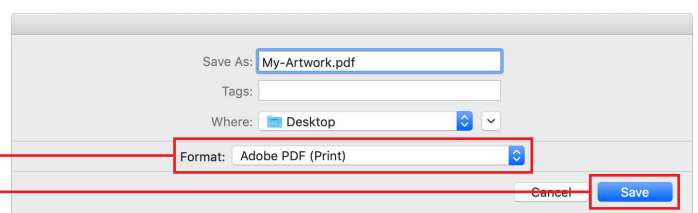Go to **Type** › **Create Outlines**

STEP 4 - Save as PDF

Go to **File** › **Export...**

Select Format: **Adobe PDF (pdf)**

Click **Save**

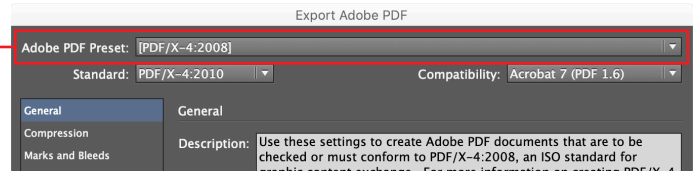# Setting up artwork at 10%   2/2
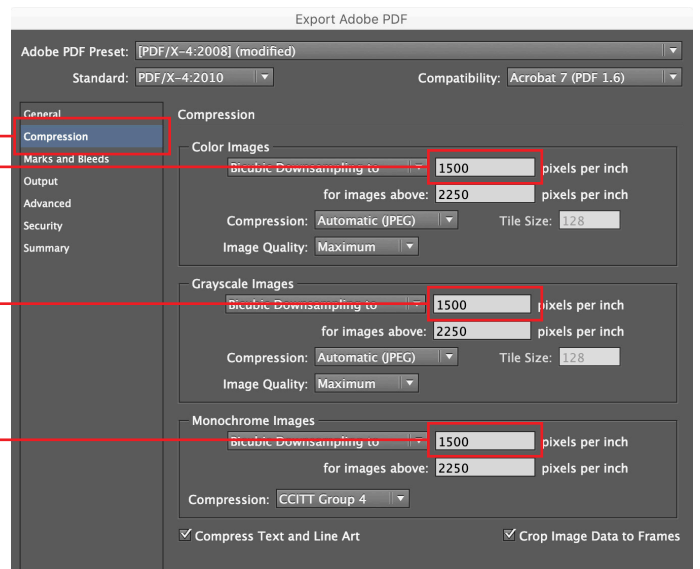
STEP 5 - Adobe PDF Preset

Select: **[PDF/X-4:2008]**

STEP 6 - Compression
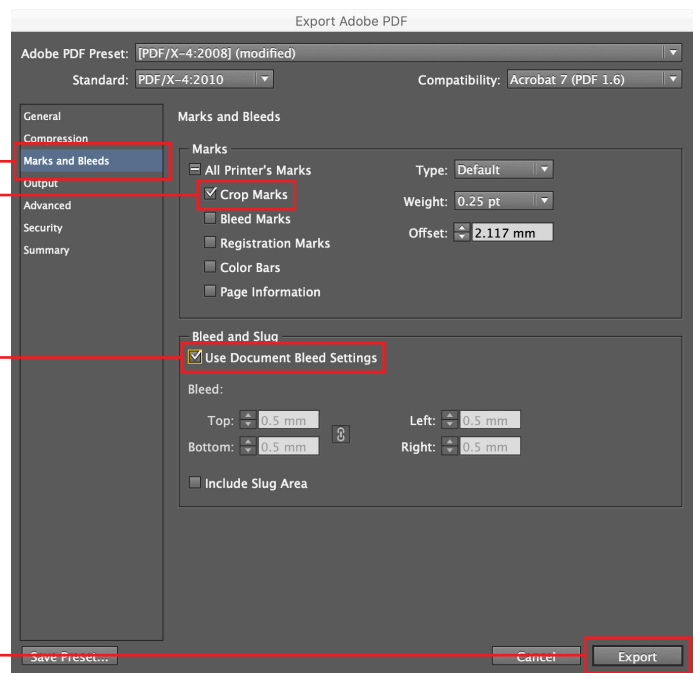
Select **Compression**
Enter **1500**

Enter **1500**

Enter **1500**

STEP 7 - Marks and Bleeds

Select **Marks and Bleeds**
Check **Crop Marks**

Check **Use Document Bleed Settings**

Click **Export**

COMPLETE

Setting up artwork at 100%   1/2
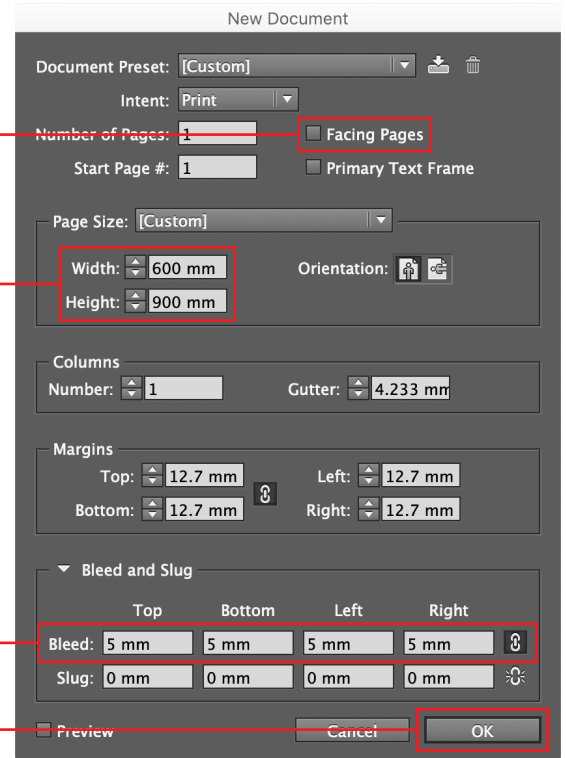
STEP 1 - Create a new document

Go to **File** › **New** › **Document...**

Uncheck **Facing Pages**

Enter size at 100%

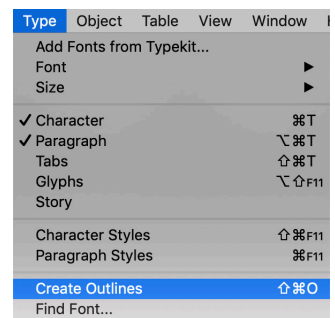Enter **5mm Bleed**

Click **OK**

STEP 2 - DESIGN YOUR ARTWORK

STEP 3 - Outline Fonts

Select All

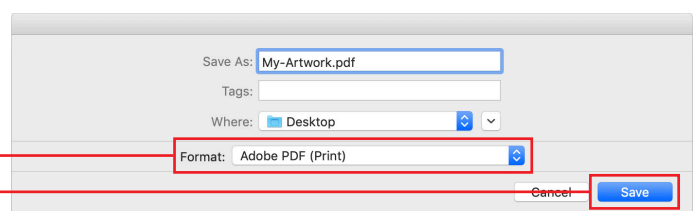Go to **Type** › **Create Outlines**

STEP 4 - Save as PDF

Go to **File** › **Export...**

Select Format: **Adobe PDF (pdf)**

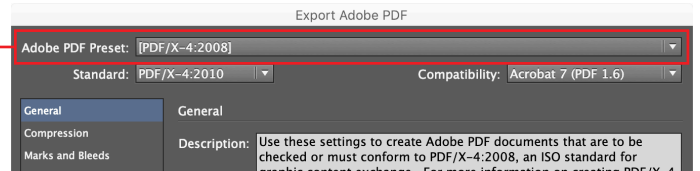Click **Save**

Setting up artwork at 100%   2/2

STEP 5 - Adobe PDF Preset
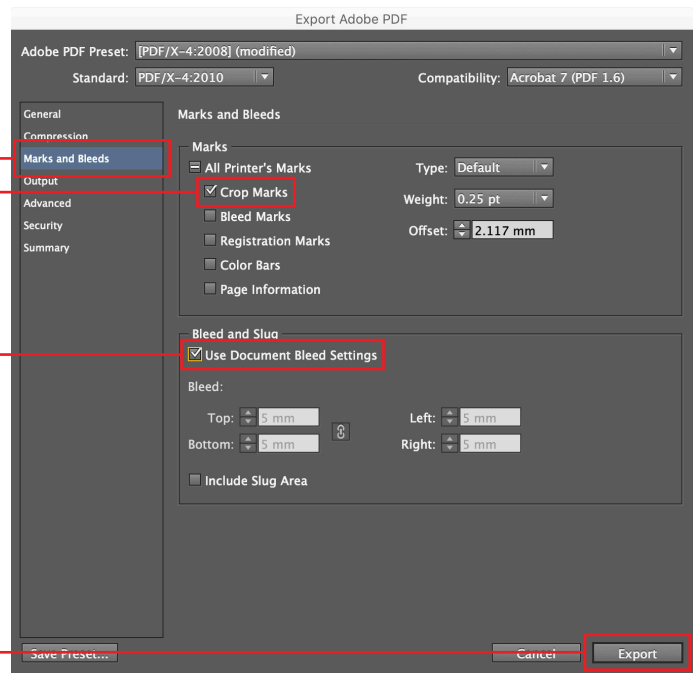
Select: **[PDF/X-4:2008]**

STEP 6 - Marks and Bleeds

Select **Marks and Bleeds**
Check **Crop Marks**

Check **Use Document Bleed Settings**

Click **Export**

COMPLETE